Direct Deposit Authorization Form

Saint Mary's will be processing **all future refunds** by direct deposit. Your funds will be transferred directly to your account; no more waiting for your money, no lost/stolen checks. It's easy! Here's how:

- Fill in the information below and
- **Attach a voided check or check copy**

Ways to submit direct deposit information:

- Email/Scan to: tmcrae@smumn.edu
- Fax to: 507-457-6927
- Mail to: Saint Mary's University of MN
  700 Terrace Heights #8
  Winona MN 55987

Contact Tracy at tmcrae@smumn.edu or call 507-457-1440 if you have any questions.

If you choose to use a savings account, please contact your bank for a routing number and account number! Routing numbers on savings deposit slips are often different than the number needed.
If we do not have the proper number, this could cause a delay in your refund.

Direct Deposit Authorization

I authorize Saint Mary's University of Minnesota and/or the financial institution listed below to initiate electronic credit entries, and if necessary, debit and adjustments for any credit entries in error to my account.

NAME (PLEASE PRINT) _____ STUDENT ID NUMBER _____

SIGNATURE _____ DATE _____

PHONE NUMBER _____ EMAIL ADDRESS _____

This authority will remain in effect until I have canceled it in writing.

___ Checking Account ___ Savings Account

FINANCIAL INSTITUTION _____ BRANCH _____

CITY _____ STATE PHONE NUMBER OF FINANCIAL INSTITUTION _____

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TRANSIT ROUTING NUMBER

ACCOUNT NUMBER INFORMATION