

Students receiving tuition reimbursement from their employer will need to complete and return this form to Student Central annually.

**For all programs** – tuition will be due the 15<sup>th</sup> of the month following the **last day of each semester**.

Tuition deferment does not include graduation or course related fees. Students are financially responsible for all charges incurred on their tuition account regardless of the tuition reimbursement agreement on file.

- First time tuition reimbursement recipients:** Please include a copy of your employer's **company policy** on tuition reimbursement when submitting this agreement for the first time.
- Returning students who have changed employers:** Please include a copy of your current employer's **company policy** on tuition reimbursement.
- Returning students with the same employer:** Please submit **only this form**.

Student ID Number: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone Number: (    ) \_\_\_\_\_

**(Company Name):** \_\_\_\_\_

has a tuition reimbursement program in which **I** (Student's name): \_\_\_\_\_

am eligible to receive \$  reimbursement per calendar year.

Student Signature:

Date:

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**TWIN CITIES CAMPUS**

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